



# Msunduzi Municipality



## INTERNAL/ EXTERNAL

The Msunduzi Municipality, The City of Choice hereby invites applications from competent, innovative and committed individuals for the following positions. The Municipality is committed to the aims of the Employment Equity Act.

This Municipality subsidizes its employees in terms of the following benefits: Medical Aid, Pension Fund, Unemployment Insurance Fund, Housing Subsidy and Car allowance (where applicable).

**NB: All qualifications must be accredited by South African Qualifications Authority (SAQA)**

### CORPORATE SERVICES

#### **INTERPRETER/TRANSLATOR x2 (HRC 010054/51)**

Ref No: CORP06/22

#### **Basic Salary**

R256 920.12 – R333 491.03 (T10)

#### **Qualifications/ Requirements**

- Matric/Grade 12 plus a certificate or Diploma in Translation/Interpretation or Linguistics accredited by SAQA-NQF Level 5
- Driver's License as an added advantage
- Computer Literacy – Office Applications
- 2 years relevant experience

#### **Key Performance Requirements**

- Provision of simultaneous and consecutive verbal interpretation at council and committee meetings. Translation of documentation from English to IsiZulu and vice-versa and to provide administrative function to Council Committees and Business Units.

### INFRASTRUCTURE SERVICES

#### **MANAGER (OVERHEAD MAINS AND STREET LIGHTING) (ISF 700240)**

Ref No: ISF13/22

#### **Basic Salary**

R453 897.97 – R589 201.45 (T14)

#### **Qualifications/ Requirements**

- B Tech or B Sc Degree Electrical Engineering or equivalent – NQF Level 7
- Registered as Professional Engineer (Pr. Eng.)/Professional Technologist (Pr. Technologist)
- Computer literacy – Office Applications

- Code B Driver's License
- Engineer 2 years/ Technologist 3 years relevant experience

#### **Key Performance Requirements**

- Plan and manage the Business Units Maintenance and Construction functionality through implementation of Construction, MV, LV & Maintenance Projects associated with the design, development and alignment of policies, procedures, systems and controls guiding critical interventions, application and outcomes.
- Provide strategic advice on the mission critical initiatives with respect to development aimed at supporting the accomplishments of the Municipality's key performance areas and service delivery objectives.

**A written application must be submitted on the Msunduzi Application for Employment form - to be obtained from the City Hall, Security Desk, Professor Nyembezi Building on the Ground Floor, Libraries around Msunduzi Area as well as on [www.msunduzi.gov.za](http://www.msunduzi.gov.za). The form must be filled in completely and signed on the last page. In the event that the application form is not properly completed, the application shall not be considered.**

#### **The following attachments are required:**

The Application Form.

Detailed CV with three referees with current contact information.

Certified copies of qualifications/certificates, ID, Drivers' License (certified within 3 months or less of closing date).

Applicants are requested to furnish current telephone numbers at which they can be contacted. If there is more than one post advertised in the same Ref Number only one (1) application is required. Applications without the relevant attachments (cv/certificates) will be disqualified

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The application needs to be addressed to the Senior Manager: Human Resource Management and be posted in the box provided on the Ground Floor opposite Security in 341 Church Street, Professor Nyembezi Centre. Pietermaritzburg or posted to Private Bag X 321, Pietermaritzburg, 3200. Enquiries Ms. Siwelile Ndlovu: 033 392 2112.

**IMPORTANT NOTICE TO APPLICANTS**

No late applications will be considered

No faxed or e-mailed applications will be considered

Applications submitted on a Z83 form **WILL NOT** be considered

All interviews will be done in English.

Should there be no correspondence from the Municipality within sixteen weeks after the closing date, kindly consider your Application to be unsuccessful.

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Closing Date: 2022/05/26

**CANVASSING OF COUNCILLORS AND/OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION.**

**THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POSTS**

The Municipality is an equal opportunity, affirmative action employer and it is our intention to promote representivity (race, gender, disability) in the Local Government Sector through filling of these posts. To further the objectivity of representivity within the Msunduzi Municipality, Persons with Disabilities and Women are encouraged to apply.

**Circulated Date: 2022/05/12**

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**THE ADVERTISING OF THESE POSTS IS AUTHORISED BY THE ACTING CITY MANAGER: MRS. NELISIWE NGCOBO**